



# CAREER OPPORTUNITIES AT HILTON

Creating memorable guest experiences each day requires a relentless commitment to finding the very best talent for our hotels and resorts. Our Washington, DC Recruitment Team is looking to hire superior talent who share our passion for Hospitality and want to further their careers. We want to invite you to explore a world of opportunities and see where your unique talents and skills might be a good match.

To be considered, please visit [www.jobs.hilton.com](http://www.jobs.hilton.com) or [www.jobs.hilton.com/military](http://www.jobs.hilton.com/military) to submit your application.

REQ #	POSITION TITLE	LOCATION
HOT040MI	Manager Housekeeping	DoubleTree Silver Spring
HOT042ME	Complex Sales Manager	DoubleTree Silver Spring
HOT045P5	Sales Administrative Assistant	DoubleTree Silver Spring
<i>Responsible for responding and providing administrative and clerical support to Sales Department Manager(s) including all facets of sales/marketing/service processes.</i>		
HOT0460I	Drive/Valet Attendant/ Bellperson	Hampton Inn Silver Spring
<i>Responsible for greeting/escorting arriving and departing guests, retrieving and transporting guest luggage, drive property-designated vehicles to and from guest destinations and provide valet services.</i>		
HOT045Q4	PBX Operator/Hotel Phone Operator	DoubleTree Crystal City
HOT0453O	Housekeeper	DoubleTree Crystal City
HOT03W0E	Senior Catering Sales Manager	DoubleTree Crystal City
<i>Responsible for soliciting and responding to companies and organizations to purchase food and beverage, rent meeting space and ancillary services. Manage customer relationships by conducting tours, answering questions.</i>		
HOT043OZ	Night Auditor	Embassy Suites Old Town Alexandria
HOT0431T	Server Beverage	Embassy Suites Old Town Alexandria
HOT04508	Busperson (Part - Time)	Embassy Suites Old Town Alexandria
HOT03ZFE	Sales Manager Complex	Embassy Suites Old Town Alexandria
<i>Serves as hotel representative to prospective clients and customers who need to rent rooms, meeting space, food and beverage service, etc. Respond to sales inquiries, initiate new sales, conduct site visits, determine rates, etc.</i>		

Questions? Contact Katie, Coordinator, at [Katie.ferguson2@hilton.com](mailto:Katie.ferguson2@hilton.com).

**EOE/M/F/VETERANS/DISABLED**



# Hilton



REQ #	POSITION TITLE	LOCATION
HOT0436F	Guest Service Agent	Hilton Alexandria Old Town
HOT043R0	Laundry Attendant	Hilton Alexandria Old Town
HOT045Z1	Hostess/Host	Hilton Alexandria Old Town
HOT00446Y	Cook	Hilton Alexandria Old Town
<i>Responsible for preparing food items according to recipes and quality standards, maintain cleanliness and food sanitation standards at all times, stock and maintain food stations, prepare requisitions for supplies/food items.</i>		
HOT0451L	Night Auditor	Hilton Garden Inn Alexandria
HOT04507	Housekeeper	Hilton Garden Inn Alexandria
<i>Responsible for cleaning guest rooms and responding to guests requests in the hotel's continuing effort to deliver outstanding guest service.</i>		
HOT044PJ	Cook (Banquets)	Hilton Mclean at Tysons Corner
HOT044TD	Front Office Supervisor	Hilton Mclean at Tysons Corner
HOT0453N	Resturant Supervisor	Hilton Mclean at Tysons Corner
HOT0424J	Hostess/Host	Hilton Mclean at Tysons Corner
<i>Responsible for greeting and acknowledging guests upon check-out from dining outlet, accurately processing payments using POS system, ascertain guest satisfaction and resolve any guest issues or concerns.</i>		
HOT0453Q	Engineering Supervisor	Embassy Suites DC Georgetown
HOT045FS	Property Operations Manager	Embassy Suites DC Georgetown
HOT045JC	Cook (Banquets)	Embassy Suites DC Georgetown
HOT0461R	Server (PM)	Embassy Suites DC Georgetown
HOT04635	Busperson	Embassy Suites DC Georgetown
HOT04638	Night Auditor	Embassy Suites DC Georgetown
HOT04554	Housekeeper/Room Attendant	Embassy Suites DC Georgetown
<i>Responsible for cleaning and maintaining designated areas of the hotel and responding to guest requests in the hotel's continuing effort to deliver outstanding guest service.</i>		
HOT0427T	Catering Sales Manager	Embassy Suites DC Convention Center
HOT041WR	Executive Chef	Embassy Suites DC Convention Center
HOT03Z5R	Event Manager	Embassy Suites DC Convention Center
HOT042OT	Director of Revenue Management	Embassy Suites DC Convention Center
HOT04553	Sales Administrative Assistant	Embassy Suites DC Convention Center
<i>Responsible for responding and providing administrative and clerical support to Sales Department Manager(s) including all facets of sales/marketing/service processes.</i>		

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REQ #	POSITION TITLE	LOCATION
HOT0455S	Front Office Manager	Hilton Capital
HOT045KJ	Accounting Coordinator/ Staff Accountant	Hilton Capital
HOT045KS	Utility Steward/Dishwasher	Hilton Capital
HOT0455Z	Guest Service Agent	Hilton Capital
HOT0456D	General Maintenance	Hilton Capital
HOT0456G	Laundry Attendant	Hilton Capital
HOT03ZR6	Assistant Director of Housekeeping	Hilton Capital
HOT044CP	Painter- Part Time	Hilton Capital
<p><i>Responsible for painting, maintaining and repairing surfaces of the building, furniture, rooms and equipment throughout the facility, manage related supply inventory, etc.</i></p>		
HOT0444B	Banquet Manager	Washington Hilton
HOT0444H	Food & Beverage Manager	Washington Hilton
HOT045QF	Marketing Manager	Washington Hilton
HOT0453P	Security Officer-SPO	Washington Hilton
<p><i>Patrol the interior and perimeter of the hotel and property to observe and identify potential safety risks, security risks and undesirable conditions.</i></p>		

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